



**\*\*Please include this Form with Every Contract to Expedite Funding\*\***

**Dealer Documentation**

**With Every Deal**

- Approval Sheet
- R&R PA 553 Law Contract or BANCO (dated 2/04 or later) – Must be signed by all approved buyers and seller, contain no blank fields, changes or corrections must be lined out and initialed by customer (no corrections permitted in TILA box and must be legible); Assignment Completed.
- Credit Application signed by all borrowers
- New Member Application (new credit union members only)
- Title Application/ELT Summary Sheet **with** letter of guarantee (all buyers must be on the title application)
- Agreement to Provide Insurance with copy of insurance card or binder (max. \$500 deductible)
- Invoice or Current Book-Out Sheet of purchased vehicle signed by sales manager
- Buyers Order (signed copy)
- Odometer Statement for pre-owned vehicles
- Copy of Current Drivers License

**If Applicable**

- Warranty/Service Contract indicating credit union as lien holder and signed by customer
- Credit Insurance Policies indicating credit union as lien holder
- GAP policy indicating credit union as lien holder
- Notice to cosigner form (if non spousal cosigner)
- Deal Specific – Due Bill, As-Is-No Warranty, etc.

**If Stipulated**

- Proof of Income within 30 days of contract date (no self-employed <670 FICO Score)
- Proof of Residency (Utility Bill, etc.)
- Deal Specific

**Mailing Address for Contracts:**

**Keystone Lending Alliance  
6071 Wallace Road Extension  
Wexford, PA 15090**

**Lien Holder Information**

<p><b>Clearview FCU</b> 8805 University Blvd. Moon Township, PA 15108 412-269-3011 <a href="http://www.clearviewfcu.org">www.clearviewfcu.org</a> FIN: 52605181801 <b>Loss Payee:</b> P.O. Box 25521 Fort Worth, TX 76124</p>	<p><b>Allegent Community FCU</b> 1001 Liberty Ave. Suite 100 Pittsburgh, PA 15222 412-333-4000 <a href="http://www.allegentfcu.org">www.allegentfcu.org</a> FIN: 25097791901</p>	<p><b>West Aircomm FCU</b> 485 Buffalo St., P.O Box 568 Beaver, PA 15009 724-498-2000 <a href="http://www.westaircomm.com">www.westaircomm.com</a> FIN: 24337970501 <b>Loss Payee:</b> P.O. Box 141798 Coral Gables, FL 33114</p>	<p><b>Century Heritage FCU</b> 700 Regis Avenue Pittsburgh, PA15236 412-381-1000 <a href="http://www.chfcu.org">www.chfcu.org</a> FIN: 25097932901</p>	<p><b>riverset credit union</b> 53 South 10<sup>th</sup> St. Pittsburgh, PA 15203 412-488-2525 <a href="http://www.riverset.com">www.riverset.com</a> FIN: 24308429401</p>	<p><b>Westmoreland Community FCU</b> 1007 Georges Station Rd Greensburg, PA 15601 724-834-5580 <a href="http://www.westmorelandfcu.org">www.westmorelandfcu.org</a> FIN: 25100667501</p>
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